

**Relevant Sector:** Community Mobilisation.

**Position:** Manager – Social Mobilisation.

**Location:** Cuttack, Odisha.

**Apply by:** 10<sup>th</sup> June, 2016.

**About the Organisation:** The Legal Service Institute managed by Committee for Legal Aid to Poor in short CLAP, is a public interest law organization with a mission to render legal services pro-bono to strengthen access to justice and undertake juridical advocacy for legal reform. It originated in the year 1982 to broaden the horizon of legal aid to poor to overcome poverty. Over the years it evolved as a specialized organization in the field of law and justice. Broadly the Legal Service Institute endeavours to eliminate injustice from the society and engaged to promote justice. Through its strategic legal intervention, the Legal Service Institute re-affirms its commitment to strive towards progressive realization of fundamental human rights with dignity of individuals and the communities in its manifold manifestation. While doing so it aims to bring about good governance based on rule of law through strategic application of law which is equitable, transparent and accountable as well as gender responsive.

**Position Overview:** The primary responsibility of the Social Mobilisation Manager is to mobilise people and community, raise awareness and organise the community member and leader on different issue.

**Education/Experience Requirements:** A candidate must possess a Master degree in Social Work (MSW) and must have at least 3 years experience in development sector or similar position.

**Skills:** : Excellent adoptability and public-speaking skills, design awareness material, effective written and verbal communication skills; budgetary management skills; problem-solving, leadership, organizational, analytical and interpersonal skills; and advanced knowledge in computer applications. He/she must be able to work effectively independently and with a team.

**Specific work elements:** Conduct baseline research of selected communities, and continue to monitor social change and new social information relevant to community empowerment. To identify potential leaders and/or organizers. To identify and encourage potential leaders about social issues under specific project. To design awareness programmes and campaigns for community mobilisation. Undertake people centric Advocacy for social change. Conduct regular meetings with community members to discuss program objectives, mobilize community participation and act as a mentor throughout the planning and implementation processes. Guide the formation of representative community working groups. Ensure that the communities are continuously involved and kept up-to-date with priority project developments. Collect, compile and submit all monitoring and evaluation data required to document project activities. To assist community members to identify needs and to generate solutions, identifying priority issues and to analyse their problems. To encourage and stimulate community members to organize for action aimed at solving their problems and to plan, implement and monitor action that they define themselves. To provide community leaders with management skills and knowledge in getting community members interested, organized and motivated. To develop trust, tolerance and co-operation among community members. To assist the community in obtaining available outside resources, warning of the negative effects of becoming too dependent upon outside resources.

**Honorarium:** INR 25,000 per month (Consolidated).

**Appointment:** Initial appointment for a period of 2-year (Extendable) with 3-months of probation period.

**Reporting Authority:** Project Coordinator who is the Chief Executive Officer of the Organisation.

**Application Procedure:** Submit your CV and cover letter by email to [info@clapindia.org](mailto:info@clapindia.org) with "Apply for the post of Social Mobilisation Manager" in the subject line.

**Job Email ID:** [info@clapindia.org](mailto:info@clapindia.org)